

Greater Fredericksburg USBC Association
Board of Directors Meeting
Sept 19, 2016
Liberty Lanes

With due notice having been given in accordance with the GFUSBC Bylaws and a quorum being present George French called the meeting to order at 6:00 PM.

ROLL CALL

Present: **Officers:** George French, Dawn Brown, Deberia Henningsen, Diana Monroe (Phone), and DJ Johnson

Directors: Wayne Ferrell, Jeff Crouch, Lottie Gorham, and Sharon Dupree

Absent: Mark Henderson, Tammy Southhall and Nicole Anderson.

ACTION ON ABSENCES – Absences were excused.

ACTION ON MINUTES – The August meeting minutes were reviewed and approved.

OFFICER'S REPORTS

President's Report –

George reported out that he would be having hip surgery and would not be immediately available.

The Executive committee recommended that the BOD consider Courtney Tripp with a salary of \$3,500 for the new Association manager. Dawn made the motion and Jeff seconded. All in favor...no opposed. George will send out the offer letter this evening.

George provided excel spreadsheet of committee assignments. Reminded BOD that Oct is breast cancer awareness month.

Association Tournaments have been scheduled. Flyers are being printed. It is requested that we ask each of the leagues secretaries to advertise the tournament as part of their league standing sheets.

George asked that all board members complete their performance standards test no later than 1 October. This has been discussed for several months now and we do not want the association to be delinquent. If you need assistance, ask.

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At time of meeting, Dale City had not confirmed for the Mixed Tournament to be held at their center. Debbie stated that James verbally committed to the tournament when he inquired. She will ask James to send the formal acceptance to Diana.

Association Manager Report – Report was submitted. Summer leagues are complete and final averages reported. Winer leagues are underway and certifications have been completed for 6 leagues. Completing them as soon as she gets them in the mail. Two leagues have folded this year: Friday Night Mixed League at AMF and Ladies Night Out at Liberty. Adult and youth membership is at 264, as of September 18 2016, which is a 77% decrease over last year at this time. Our bank balance as of July is \$17,695.28. We are going to have an audit in October when the turnover is completed to new Association Manager. Mrs. Pat Jaco will be doing the Audit.

Badges will be ordered for Deberia, Wayne, Jeff, Sharon, Nicole and new Association Manager.

COMMITTEE REPORTS

Ways and Means Committee – No report.

Awards – Need to finish passing out awards. Remember to send Dawn and DJ photos for the newsletter and website. The awards committee was asked to look into different awards for this year's tournament winners. The crystals have been the same for the past several years. It may be time for a change.

Coaching – No report.

Communications –Newsletter – The 25th of every month is the deadline for submitting for the monthly newsletter. All members are encouraged to submit articles. Bowler's spotlights are still encouraged.

Website – DJ reported all honor scores have been posted as of 9/20/2016. DJ requested that the BOD email him if anything on the Web Site is found to be incorrect or there are recommendations for changes. The errors will be corrected and the BOD will consider the changes.

Lane Certification – DJ reported that certification inspections have been conducted and as of 19 Sept 2016 AMF Fredericksburg, Liberty Massaponax and Cannon Ball Lanes are complete. USBC records have been updated to indicate this. AMF Dale City has been contacted and informed that the committee is ready on any date to inspect the 8 issues which needed to be corrected. Lane Dressing inspections will be conducted prior to the OBD Meeting in October. 2016.

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Constitution and Bylaws – No report.

Scholarship – Dawn reported out that one email exchange has taken place. This was started on 6 Sept 2016. An electronic copy of all scholarship files pre provided to the committee for review and comment. Also provided to the committee an outline plan to review and refine each item of the application process during monthly meeting. All meetings will be at AMF Fredericksburg starting at 5:30.

Tournament – No report.

Community Service – Lottie mentioned that something will be done next month in honor of Breast Cancer Awareness Month. Lottie will look at setting up food boxes in each center and provide contents to the local area food banks.

Hall of Fame – Brenda Chambers presented the Hall of Fame policy and procedures. She briefly discussed what the committee has been doing thus far. This year's HOF dinner will be held at Fredericksburg Hospitality (Presidential Ball Room) House on 12 November 2016 from 5 – 10pm. There will be a cash bar for the 1st hour. The contract has been received. 2017 HOF nomination process will open on October 1 and end on 31 December. All BOD members were asked to review and comment on what will be provided via email in the next few days. This needs to be a quick turnaround so to meet the 1 October date for opening the nomination process.

Youth – No report.

OLD BUSINESS

State Jamboree – October 1 & 2 - Dawn/Mark/Lottie are delegates

A motion was made by Dawn and seconded by Debbie to stay with the Yellow association shirts for this year. Several months have passed and the proposed new shirts have not been submitted for voting. Reconsider changing shirts again next year. All in favor...no opposed. Diana will order the required shirts for the new board members as well as name tags required.

Only a handful of members have taken the performance test. We need 100%. Please let George know once you have completed.

Operations Manual – There seemed to be confusion of which version was the approved version of the Operations Manual. Dawn will forward the approved file to the BOD. DJ will ensure the correct version is uploaded to the website. All BOD members were asked to review and provide comments as needed. A new version should be approved before the 2017 Annual Meeting.

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NEW BUSINESS

Tournament Dates and Centers have been set. Dawn made a motion and Wayne seconded to accept the date/center locations for the 2016-2017 tournaments. All in favor...no opposed.

11/5 & 11/6 Senior Tournament held at AMF Fredericksburg

1/7 & 1/8 Women's Tournament held at Liberty Lanes

2/4 & 2/5 Youth Tournament held at Liberty Lanes

2/25 & 2/26 Mixed Tournament held at AMF Dale City

3/18 & 3/19 Open Tournament held at AMF Fredericksburg

Debbie and Shelly will work on the minimum requirements for the tournaments for the BOD to review at the next meeting. This is a shortened version of the bid proposal the tournament committee recommended. This will be used as an internal checklist for each tournament.

SUMMARY OF BOD ACTIONS AND TASKING FOR	
ACTIONS OF THE BOARD	TASKING
	<p>1 - Dawn and George will send pictures to DJ for awards they recently presented.</p> <p>2 – Debbie email Dan and have him notify the secretaries about not being certified.</p> <p>3 – Communication Committee should develop a breast cancer month awareness event.</p> <p>4 – Review “Section 9 Center Representative Program” provided by Debbie and provide comments/suggestions.</p> <p>5 – Diana to work with Dan on league certification at Dale City.</p> <p>6 – George/Diana - State website still references Skip and Brenda. Need to get this updated to Diana (Courtney) and George.</p>

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	<p>7 – BOD to review the HOF policy and procedures and provide comments as soon as possible.</p> <p>8 – BOD to complete the USBC Performance test.</p> <p>9 – BOD to review Operations Manual.</p> <p>10 – BOD to review and provide recommended changes for all tournament fliers.</p>
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The next meeting will be held on Oct 17, 2016.

With no further business to discuss, George adjourned the meeting at 7:30PM.

George H. French, President

Diana M Monroe, Association Manager

Date